

Wortham Oaks Elementary PTO Board
5710 Carriage Cape
San Antonio, TX 78261
President, Lisa Shelton

MINUTES OF MEETING

February 12, 2020

The Wortham Oaks PTO board met at Wortham Oaks Elementary school, 5710 Carriage Cape in San Antonio, TX 78261 at 6:10pm. The following members were in attendance:

Stacey Beasley
Zahily Carrion
Angelica Catlin
Amber Leenheer
Sarah Schaff
Cici Maron

The meeting was called to order at 8:06pm, with the Vice-President, Madam Angelica Catlin presiding.

The previous meeting minutes were not read by either secretary.

Lisa Shelton has resigned as the President of the PTO board, effective February 11, 2020.

The current PTO board member are:

Angelica Catlin - President
Cici Maron - Vice President
Stacey Beasley - Recording Secretary
Amber Leenheer - Correspondence Secretary
Monica Ryan - Treasurer
Sarah Schaf - Parliamentarian

The items on the agenda were as follows:

- 1) **Treasury Report** - Treasurer was unable to attend the meeting. The Treasure report will be disclosed at the next PTO meeting.
- 2) **First Friday** - Participation is low. Ideas to improve participation include: utilization of flyers, using a cafe sign at the car line, and encouraging pot luck items to be dropped off in the car line. Amber - will contact HEB for donut donations and arrangements. Cici will

contact for the Coffee at Starbucks and post the event on Band. Stacey suggested parents that want to be involved can bring fresh fruit - bananas, oranges, apples, grapes etc.

- 3) **PTA / PTO** - The majority of voters voted in favor of becoming a PTA. Amber will follow up with DD Jackson at Judson ISD for instructions and suggestions to make the transition to a PTA.
- 4) **Valentines Grams** - Sales are down, perhaps due to having a closed campus. Electronic sales have been introduced this week.
- 5) **Valentine's Day Friendship Dance** - 2/14, Parents not permitted according to Ms. Ortiz. The PTO board members will be chaperoning the event. Stacey will be there in the morning, Cici will arrive at 10:25. Amber will be there 8:15 to end. The event is expected to end at 2:20. The DJ is renting equipment for the event, and he is volunteering his labor. Decorations will go up Thursday after 4pm. PTO will pay the DJ; Jeff Goff \$350 for his DJ service. Angel will contact Monica so a bank check will be available at the close of the event.
- 6) **Parent Tech Night** - March 18 - Angel will contact Harpers Embrace to see if someone would like to come and give a CPR demonstration. Cici has a contact for Aqua Tots and will contact them to see if they would like to give a demonstration and have a booth available. Information for 2020-2021 PTO board, Amber will create a flyer.
- 7) **2020-2021 PTO board**, March 2nd Amber will create a flyer to fill PTO board openings.
- 8) **Information meeting for the PTO Board** - April 1, voting to begin immediately afterward, and will close Friday April 3rd.
- 9) **Market Day** - April 4th, Theme will be Spring. Will be posted at least 1 month out (March 2nd). Amber will create a flyer (March 2nd).
- 10) **Main Event**- May 17 @3pm. Main Event to create the flyer.
- 11) **Field Day** - Parents will provide snacks and food as per requested by grade. PTO role is to support and pay for inflatables.
- 12) **End of Year Dance** - May 27 - PTO will support with paying for DJ, decorations and sell snacks, pizza, candy and drinks.
- 13) **Website update** - Amber added an "Events and Projects" section to the website. A newsletter is being considered to add to the website.
- 14) **Principal's update** - The administration did not send a representative to attend the meeting.

The PTO will meet again on February 26, 2020 @ 6:00pm.
The meeting was adjourned at 6:58pm.

Respectfully submitted,

Stacey Beasley

Wortham Oaks PTO Recording Secretary